



## Dance Registration Form

**Enrollment Fee: \$30 single student/ \$45 for family**

Student's Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Birthday: \_\_\_\_/\_\_\_\_/\_\_\_\_ Age: \_\_\_\_\_

Current Grade: \_\_\_\_\_ School Attending: \_\_\_\_\_

Email Address: \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Home Ph: \_\_\_\_\_ Cell Ph: \_\_\_\_\_

Father's Name: \_\_\_\_\_ Home Ph: \_\_\_\_\_ Cell Ph: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Previous Dance Study: Where \_\_\_\_\_ Length \_\_\_\_\_

Consecutive Years at Footnotes (including this year) \_\_\_\_\_

Person responsible for payment (if different from above) \_\_\_\_\_

Any Medical Concerns: \_\_\_\_\_

**How did you hear about us?** Web / Phonebook / Newspaper / Radio

Drive by / Friend (Name?) \_\_\_\_\_

Studio Mailing Address:  
25 Homestead Rd N #3  
Lehigh Acres, FL 33936  
footnotes@footnotes.comcastbiz.net  
www.footnotesdanceandmusic.com

We require a credit/debit card to be put on file in your student's account. A staff member will swipe your card at the desk upon registration. You have the option to enroll in our AutoPay Program, which will be set as a recurring fee on the 3rd of every month. All fees will be charged upon due date. If you do not have a credit/debit card, one month's tuition is required as a deposit. All tuition is due by the 1<sup>st</sup> of the month. A late fee of \$10 will be added on the 7<sup>th</sup> of the month. **If there is no payment made by the 10<sup>th</sup> of the month, your card will be charged your account balance which would include any fees.** To avoid this from happening, please be sure to drop off or mail your payments by the due date.

Type of Card: Visa / MasterCard / Discover

Swiped into account: \_\_\_\_Yes \_\_\_\_No      Staff Initials: \_\_\_\_\_

The signature below signifies that I have read and agree to the attached policies and authorize Footnotes Dance & Music Studio to charge my credit card any open balance on the 7th of each month.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please check the box if you would like to enroll in our AutoPay Program that will automatically charge your card on file on the 3rd of every month. This is a recurring fee until the season is ended or you withdraw from the program. This is an easy way to avoid late fees.**

We, the staff at Footnotes Dance & Music Studio, recognize our obligation to make sure our students and their parents are aware of the risks and hazards involved in the sport of dance. By signing this waiver, you release Footnotes Dance & Music Studio and all its employees from all claims on account of any injury which may be sustained by you or your child while attending any dance class, event, or outside performance. In signing this waiver, you also acknowledge your responsibility in paying monthly tuition, any associated costumes, entry fees for performances or competitions, and all other communicated costs involved. You also affirm you now have and will continue to carry proper primary medical, health, hospitalization, and accident insurance which you consider adequate for the protection of both your child and Footnotes Dance & Music Studio. I give permission to take photographs of the students to use in brochures, web sites, advertisements and other promotional materials the studio creates.

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Policies and Procedures

### Tuition

Tuition cost is \$55 a month for one class. There is a 10% discount for multiple classes or accounts with more than one registered student. Tuition remains the same whether it is a long (5 lesson) month or a short (3 lesson) month and regardless of absences. Tuition is not prorated for Holiday months. Tuition is based on a 10 month season and payments are broken down monthly. **TUITION IS DUE THE 1ST OF EVERY MONTH.** Tuition may be paid by cash, check, Visa, MasterCard, or Discover. **A late fee of \$10 will be added to your account on the 7th of the month. If no payment has been made by the 10th of the month, that's month's balance including any fees will automatically be charged to a credit card which is required at registration.** Cash payments are encouraged to be the exact amount as we usually do not have change. Students with delinquent accounts of 30 days or more will be suspended until balance is paid in full. Accounts must be paid in full to participate in the recital or to register for a new dance season.

### NSF Payments

Footnotes Dance & Music Studio will automatically debit my credit card on file for the amount of any NSF paper check transaction plus a \$35 NSF fee. There is a \$35 fee for a declined credit card transaction that will be automatically added to your account. **Please keep all cards on file current.**

### Fees

Costumes are \$75 each and include one pair of tights and all accessories. Combo classes require two costumes for recital, all other classes require one. All costume fees are due on Feb 1st. You will receive an invoice in January of your costume total which will depend on the amount of classes you're in. The costume fees are non-refundable. There is an \$80 Recital Fee for the 1st student and \$30 each additional student thereafter due on April 1st which includes unlimited tickets to recital, yearbook, trophy, and recital t-shirt.

### Referrals

You will receive a \$25 credit to your account for referring a new student to the studio. Your credit will appear after they register and pay the first month's tuition.

### Absences

There are no refunds or credits given if a student is absent from class. You are able to make-up classes within the same month in another class of the same level. In the event that your usual instructor is absent, another qualified member of our staff will be available to substitute the lesson. If a substitute cannot be provided, either the class will rescheduled as a whole by the instructor or you will receive a per lesson credit towards your next month's tuition.

### Termination of Lessons

Two weeks notice is required to discontinue any lessons. *Withdrawal must be done in person and will not be accepted over the phone.* To withdraw, you must:

1. Inform the front desk or the Dance or Music Director
2. Complete and sign a withdrawal form provided by Footnotes Dance & Music Studio to prevent any further billing
3. **You will be considered a student and billed accordingly unless a withdrawal form is completed**

### Holidays

Our lesson schedule does not follow the school calendar. Lessons will not be held on: New Year's Eve, New Year's Day, Memorial Day, 4th of July, Labor Day, Thanksgiving Eve, Thanksgiving Day, Christmas Eve, and Christmas Day.

Footnotes Dance & Music Studio reserves the right to terminate lessons to any student without notice. In such a case, a refund for unused lessons will be given. Footnotes Dance & Music Studio reserves the right to change policies as needed. Students will be notified of changes when they occur.

Our contact info is as follows: *Phone:* 239.369.4320; *Fax:* 239.369.6637; *Email:* [footnotes@footnotes.comcastbiz.net](mailto:footnotes@footnotes.comcastbiz.net);  
*Mailing address:* 25 Homestead Rd N #3, Lehigh Acres, FL 33936

[www.footnotesdanceandmusic.com](http://www.footnotesdanceandmusic.com)